Regular Meeting
Martinsburg-Berkeley County Public Library Commission
5:00 p.m. – August 27, 2026
Martinsburg Public Library

Call to Order: Lakyn Ausherman, President, called the regular meeting of the Martinsburg-Berkeley County Public Library Commission to order at 5:08 p.m. in the Martinsburg Public Library

Attendees:

Voting members: Lakyn Ausherman, President; Alisa Mills, Secretary; Ian Gingold, Treasurer; Aimee Gee, member

Non-voting members: Gretchen Fry, MBCPL Director; Lynn Walker, Finance and Human Resource Manager

Guests: Marlan Green, President, Friends of the Martinsburg Public Library (FoMPL)

Approval of Minutes: The previous meeting minutes were approved by Mills, seconded by Gee, all approved.

Public Comments: Marlan Green of the Friends of the Martinsburg Public Library updated the Board about improvements to the Martinsburg Library. Weeds in the plaza were pulled and painting of walls in the library are in progress. Plans are underway for the gala on September 19th, with thousands of dollars in sponsorships, in-kind donations and ticket sales. There have been 142 tickets sold already, three weeks out from the event. Brix 27 will be catering and will be paid next week. The décor and decorations are well thought out, with areas for a silent auction and basket raffle, a photobooth, a speakeasy, a casino (with pretend gambling), a dance hall area, tables set up in two areas for hors d'oeuvres and a light dinner. There will be a pianist, a guitarist, a band and a jazz trio with a dance instructor to teach the Charleston. The FoMPL has financed the event, with the help of many sponsors, so the cost is not coming out of the library budget.

Financial Report: The Financial Report ending July 31, 2026, presented by Lynn Walker, Finance and Human Resource Manager, was accepted, pending audit, by Gingold, seconded by Gee, all approved by unanimous vocal vote.

Director's Report: The Director's Report was presented by Gretchen Fry and will be included in the minutes.

Facilities Report: Lynn Walker reported on the facilities as follows: patches and painting of the North Berkeley Library is being worked on and improvements to the lighting still needs to be completed.

Unfinished Business: The Overdrive Consortium merger was discussed by Gretchen fry. It seems problematic at this time for the Martinsburg Berkeley County Library system to participate in it.

New Business: Election for new Board member officers has been tabled until the entire Board can meet.

A data protection agreement with Berkeley County Schools was discussed, regarding the privacy of the students' information at Musselman High School, were the school library is also the public library. The school system would like someone in the public library system to fill in and sign the agreement, but there are areas of the form left incomplete. The Board concluded that the FERPA and data experts at the county school system level need to fill in their part before the library can sign it.

A motion was made by Gee to move to Executive session. Seconded by Mills.

Executive Session 5:52

Motion to leave Executive Session at 5:57 p.m. by Gingold, seconded by Gee.

Motion to adjourn by Gee, seconded by Mills, all approved.

Next Meeting: September 24, Martinsburg Public Library

Respectfully submitted,

Alisa Mills